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## **NEW PATIENT INSTRUCTIONS**

PLEASE **READ** THE OFFICE BROCHURE ,PATIENT'S RIGHTS AND RESPONSIBILITIES AND OTHER POLICY INFORMATION PAGES.

PLEASE READ AND **COMPLETE** THE FOLLOWING FORMS, PATIENT INFORMATION, HISTORY, AND MEDICATION FORMS.  
PLEASE **BRING** THESE FORMS WITH YOU TO YOUR APPOINTMENT, ALONG WITH YOUR INSURANCE CARD(S) AND A PHOTO I.D.

PLEASE **BRING** ANY & ALL MEDICATIONS, HERBS, OR VITAMINS THAT YOU ARE NOW TAKING, WITH YOU.

REMEMBER TO **BRING** YOUR CHECKBOOK OR CASH TO HANDLE ANY CHARGES THAT MAY APPLY TO YOUR VISIT WITH THE DOCTOR. IF YOU INTEND TO USE CASH, PLEASE DO NOT BRING LARGE BILLS AS WE DO NOT KEEP MUCH CHANGE IN THE OFFICE.

PLEASE **COME** 20 TO 30 MINUTES BEFORE YOUR APPOINTMENT TIME IN ORDER TO COMPLETE ANY PAPERWORK OR BUSINESS THAT NEEDS TO BE DONE BEFORE YOU SEE THE DOCTOR.

IF YOU HAVE ANY QUESTIONS PLEASE CALL THE OFFICE. THE DOCTOR AND STAFF LOOKS FORWARD TO MEETING YOU AND CARING FOR YOUR MEDICAL NEEDS.